

Shri Saibaba Gramin Vikas Sanstha Gadchiroli's
Shri Jivanrao Sitaram Patil Munghate Arts, Commerce & Science College,
Dhanora
Internal Quality Assurance Cell (IQAC)

2021-22

Minutes of IQAC Meeting

MEETING 1

A meeting of IQAC was held on the date 31/08/2021 at 9 am in the office of Principal to discuss on following agenda:

Agenda of the Meeting

1. Reading the minutes of Last meeting and confirmation.
2. Introduction and welcome of all members of IQAC by the Chairperson and deciding responsibilities of the members of IQAC
3. Discussion on academic plan for the session 2021-22
4. Preparation and submission of the AQAR of the Academic year 2020-21 to NAAC
5. Dropout survey
6. Discussion on Academic and Infrastructural facilities development needed.
7. Any other matter with the permission of Chair

Minutes of the Meeting

1. Minutes of the last meeting were read by the IQAC Co-ordinator Dr. H. D. Lanjewar and confirmed by all members unanimously.
2. Principal (in Charge) Dr. P. R. Chavhan introduced members of IQAC. All new members are welcomed and responsibilities of the IQAC members declared. Accordingly, Dr. H. D. Lanjewar will be the Co-ordinator of IQAC for the session.
3. The academic plan for the Session 2021-22 is discussed among the members of IQAC and following issues are observed,
 - i. As per the Gondwana University notification the academic calendar for the session is discussed and it is asked to Academic Plan Committee to finalise the academic calendar accordingly.
 - ii. Discussion held on the admission process and it is decided unanimously that the admission for various programs (UG & PG) will be on First come first serve basis. It is

also decided to reach out the students of remote and tribal areas for educational awareness and boost them for enrolment for higher studies in the institution.

iii. Members discussed about the Improvement in the examination results of the College. And due to Covid-19 pandemic it decided to promote the ICT based online Teaching Learning process.

4. The Chairman of the IQAC has instructed the Co-ordinator to prepare and submit the AQAR for the previous year on priority basis within the stipulated time. IQAC Co-ordinator suggested to the heads of different criteria committees for Data Collection of the session 2020-201.
5. All members discussed on the Dropout rate of students of the last session and it is decided that to analyse the causes of dropout by visiting the students and organize parent meet at their own village to make them aware about the problem.
6. The organization of online activities such as webinars and online competitions as a part of extracurricular activity was also discussed among the members of IQAC.
7. IQAC members discussed the current physical facilities available in the college. Issues were raised about the new infrastructural development to cope up with the increasing number of students. So, this point is forwarded to the construction committee to construct urinals, and toilets as per requirement.
8. No matters discussed further

Minutes of the meeting are confirmed.

IQAC chairperson and all the members of IQAC discussed above issues and respective resolutions passed unanimously.



Dr. H.D. Lanjewar
Co-ordinator



Off. Principal
JSPM Arts. Com. & Sci
College, Dhanora

Dr. P. R. Chavhan
Chairperson & Principal (Off.)

Members of IQAC present:

Dr. G.N. Chaudari, Mr. P.B. Gohane, Mr. S.J. Murkute, Dr. D.B. Zade, Dr. Sachin H. Dhawankar, Mr. Prashant Walke, Mr. V.S. Chudhari, Mr. M. J. Tondare

Action Taken Report

Meeting 1

1. Academic calendar is prepared.
2. Admission process is carried out by constituting Admission Committee having members from all faculty. Students were admitted as per the university norms and institutional policy.
3. To prepare Annual Quality Assurance Report (AQAR) for the year 2019-20, criteria wise committees were established. Each criteria committee is composed of One Head and One member faculty. Responsibility of data collection was given to the respective committee.
4. Dropout Survey and Awareness about higher studies was done by organizing visits to the students at their own villages. For this faculty members were divided into groups of five and the area of visit is distributed to each group.
5. Two National Level Webinars were organized on National Wildlife Week 2021.
6. Various national level online competitions such as Quiz Contest, Essay Competition, Photography Competition and Poster competition were organized. The online certificates are given to all participants.



Principal
JSPM Arts, Com. & Sci
College, Dhanora

Principal & IQAC Chairperson

Shri Saibaba Gramin Vikas Sanstha Gadchiroli's
Shri Jivanrao Sitaram Patil Munghate Arts, Commerce & Science
College, Dhanora

Internal Quality Assurance Cell (IQAC)

2021-22

Minutes of IQAC Meeting

MEETING 2

A meeting of IQAC held on the date 02/12/2021 at 12.30 pm in the office of Principal to discuss on following agenda:

Agenda of the Meeting

1. Reading and confirmation the minutes of last meeting
2. Analysis & Submission of AQAR of the year 2020-21 to NAAC
3. Submission of API of Teachers for the session 2021-22
4. Preparation of Students for University online theory and practical examinations.
5. Any other matter with the permission of Chair.

Minutes of Meeting

1. The IQAC Co-ordinator read and confirmed the minutes of last meeting.
2. All head and members of different criteria of AQAR are informed to submit the respective data with relevant documents to IQAC as early as possible. And it is decided to place AQAR 2020-21 before CDC for review & analysis and submission of the same to NAAC.
3. It is decided to notify all teachers to submit their API proforma as per Gondwana university guidelines and submit the same at the end session to IQAC.
4. After Covid-19 pandemic, University declared MCQ pattern offline Theory and Practical examination for summer 2022. It is, therefore, needed to aware the students about new pattern. So, all the members unanimously decided that all faculty members to prepare and provide MCQ question bank to the students.

5. No other matter was discussed.

Minutes of the meeting are confirmed.

IQAC chairperson and all the members of IQAC discussed above issues and respective resolutions passed unanimously.



Dr. H.D. Lanjewar
Co-ordinator



Off. Principal
JSPM Arts, Com. & Sci
College, Dhanora

Dr. P. R. Chavhan
Chairperson & Principal (Off.)

Members of IQAC present:

Dr. G.N. Chaudari, Mr. S.J. Murkute, Dr. P.B. Gohane, , Dr. D.B. Zade, Dr. Sachin H.
Dhawankar, Mr. Prashant Walke, Mr. V.S. Chudhari, Mr. M. J. Tondare

Action Taken Report

Meeting 2

1. AQAR 2020-21 is prepared and placed before College Development Committee for analysis. After necessary corrections and changes the same is submitted to NAAC.
2. API from all faculty members were collected.
3. Each faculty member provided the question bank to the students.



Off. Principal
JSPM Arts, Com. & Sci
College, Dhanora

Principal & IQAC Chairperson