



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Shri Jivanrao Sitaram Patil Munghate Arts, Commerce and Science College, Dhanora
• Name of the Head of the institution	Dr. Pankaj R. Chavhan
• Designation	Principal (In-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	917138254057
• Mobile no	8208810281
• Registered e-mail	shrijspm_dha@rediffmail.com
• Alternate e-mail	shrijspmdha@gmail.com
• Address	Near CM Petrol Pump, Gadchiroli Road, Dhanora
• City/Town	Dhanora
• State/UT	Maharashtra
• Pin Code	442606
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Gondwana University, Gadchiroli				
• Name of the IQAC Coordinator	Dr. Harish D. Lanjewar				
• Phone No.	917138254057				
• Alternate phone No.					
• Mobile	9421729197				
• IQAC e-mail address	iqac4dha@gmail.com				
• Alternate Email address	harishlanjewar1@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://sjspmcollege.org/aqar-2020-21/				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sjspmcollege.org/session-2021-22/				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	55	2004	16/09/2004	15/09/2009
6. Date of Establishment of IQAC	01/12/2004				
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	00	00	
8. Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> • Staff Faculty were encouraged to publish books and research articles with UGC recognized peer reviewed Journal • All the departments and Staff members are motivated to participate and organize online workshop, Webinar, and conferences on current issues. • Encouraged sports and physical education department to participate in the Sports competitions at national, state, and university level. • Suggestions made for the improvement in the infrastructure as per the requirement. • Promoted to implement Women Empowerment practices. 		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To prepare submit the Annual Quality Assurance Report 2020-21 to NAAC	AQAR 2020-21 is prepared and submitted to NAAC
To organise seminar, webinar, workshops, and conferences in the institute.	Two national level Webinars on 'Wildlife Conservation' and 'Man vs Animal Conflict' were organized on Wild life conflict
To Organize various competitions for students	National level Poster, Photography, Essay, and Quiz Competitions were organized
To participate and organise the State, National and International Sports Competitions	10 Students have participated in All India University level Sports competitions.
To Promote faculty for research and publish books and research papers in peer revied / UGC CARE listed journals	Total 2 Books and 7 research papers were published by the teachers.
To promote teaching and non-teaching staff for participation in orientation, refresher, short term courses	3 Teachers have completed the Refresher course and 1 Faculty Development Programme
To organize various social and awareness activities through NSS	Awareness activities- Voter's Awareness, AIDS awareness, TB awareness, Indian Constitution awareness Social Activities- Adoption of Village, Covid-19 Relief Campaign, Swachchhata Abhiyan at Dhanora town, Volunteer help at 3 days Interstate Tribal meet
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Development Committee	28/03/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	19/01/2023

15. Multidisciplinary / interdisciplinary

The Institution is affiliated to Gondwana University, Gadchiroli. The University adopted the CBCS pattern from 2015-16 for PG and from 2017-18 for UG. As per the CBCS pattern, the university offers several self-learning and value based non CGPA courses of interdisciplinary nature. 'Environmental studies' and 'Democracy, Elections and Good Governance' are the non-credit courses for First year students of B.A. and Second year for B.Sc. Gondwana university is likely to implement NEP 2020 and will offer multidisciplinary courses. As per the regulations and guidelines of university we will follow the same.

16. Academic bank of credits (ABC):

The Institution follows a choice-based credit system for all programmes as per the guidelines of the affiliating university. Gondwana University has defined specific credits for each course. The academic credits earned by the student from various courses are stored digitally by university for declaration of results of degree programme. The implementation of Academic Bank of Credits will be implemented in the Institution as per the guidelines of University and Higher Education Department, Govt. of Maharashtra. The college will get registered in the ABC portal after receiving the guidelines from the competent authority.

17. Skill development:

The affiliating university has introduced a compulsory Skill Enhancement course for final year B.Sc. students. The final year students have a choice to select any one of the Skill Enhancement Course from the given pool. The structure and contents of aforesaid courses are designed by the University. Assessment of Skill Enhancement Course is done at college level. All these steps are the initiatives taken by the college for effective implementation of NEP. Our Institution is also interested in developing new skill development programmes for the upcoming years.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution promotes the integration of regional and Indian language in teaching. Interaction of Faculty members with students is mostly in Marathi and Hindi language. The college conducts discussions of students in local and national languages which support the learners to acquire cultural values and respect the national heritage. Students are encouraged to participate in the cultural festivals organized by the college and in nearby area to teach them cultural values. Celebration of Marathi Bhasha Din, World Tribal Day, and similar activities conducted by the college to ensure appropriate integration of Indian Knowledge system expected in NEP.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our institute has adopted the CBCS pattern of affiliating University since 2017-18 for UG and 2015-16 for PG programme. As per CBCS guidelines, the university reconstructed the syllabi of all the programmes.

The college offers 7 programmes and 19 courses across Humanities, Social Sciences, and Science and Technology. All these programmes are offered as Outcome Based Education. The college implements UG and PG level programmes introduced by the affiliating university with clearly stated Programme Outcomes, Programme Specific Outcomes and Course Outcomes. In restructured programmes university included the outcomes in the form of objectives of the courses and programmes.

20.Distance education/online education:

Due to Covid -19 pandemic, educational institutions in the country have compulsorily involved in using the digital platforms for engaging classes, conducting conferences, meetings and online academic activities. During the pandemic period our teachers had used social media for effective teaching.

However, presently the institution does not run any Online or distance education programme or course. But as per the need of an hour, the institution will implement the same in near future.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	19
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	536
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	336
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	185
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	16
File Description	Documents
Data Template	View File
3.2	22

Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	9
4.2 Total expenditure excluding salary during the year (INR in lakhs)	886075
4.3 Total number of computers on campus for academic purposes	18

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curricular and co-curricular activities are planned in the academic calendar to achieve the set outcomes. Since the college is affiliated to Gondwana University, Gadchiroli (Maharashtra), IQAC and Academic Plan committee prepares the academic calendar of the year as per the guidelines of university and informs the time table committee to prepare a time-table. The time table committee designs the time table for all the programs. The Class Timetable is displayed on the notice board. The college run various UG and PG programs designed by Gondwana University, Gadchiroli the curriculum for which is designed and approved by Board of Studies of the university. According to the distribution of courses, individual teachers prepare their lecture plan for the entire theory and practical course. The teaching plans are recorded in Academic Diary which contains information such as Personal timetable, Academic planning, subjects taught and daily teaching details. Academic diary is maintained by all the teachers and monitored by the principal.

College Faculty members always participate in the syllabus upgradation and restructuring workshops organized by university. Different ICT and library resources are constantly utilized for an

effective curriculum delivery and teaching-learning process. Issues related teaching-learning process are discussed in the staff meeting held regularly by the IQAC and Principal. Thus, curriculum delivery is planned, effectively implemented, and documented by all the faculty members.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute is affiliated to Gondwana University Gadchiroli. At beginning of every academic year, university publishes an Academic calendar, which includes start and end dates of the semester and examination schedule.

In the beginning of the academic session, the institution prepares academic calendar based on the guidelines of Gondwana University Gadchiroli. This containing the information of the schedule of the teaching- learning process, working days and holidays, exam dates and schedule of various co-curricular and extracurricular activities to be organized during the academic year. The academic calendar is published on institutional website.

For the transparent and effective CIE, teachers conduct seminars, unit test, home-assignments etc. Head of the institution monitors the internal evaluation process throughout the year. At the end of academic year concerning teachers submit the internal evaluation marks of the students as College Assessment (CA) marks to the online university portal and the record of the same is maintained in the respective departments

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sjspmcollege.org/session-2021-22/

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

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File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution, encourages boys and girls to participate in extracurricular and co-curricular activities. The NSS and other committees organizes events such as anniversaries of national figures, Yoga Day, Tree plantations etc. to promote and inculcate human values among the students. Our parent university has made Environmental Studies as a compulsory credit course for B.A. First Year and B.Sc. Second Year. In the course study, students get introduced to Ecology, Ecosystem, Natural Resource Conservation and Management, Biodiversity conservation and learn Environmental Pollution Control Technology. The Ethics to be followed by students are stated in Code of Conduct for students. The Code of conduct of the staff members has also been codified as a document.

Gender awareness and sensitization occurs in the curriculum of social sciences and humanities. The Institute ensures safe and secure environment for girl students through Discipline Committee, Sexual Harassment Prevention Committee, Internal Grievance Committee and activities like Woman Empowerment, Training for Self Defence, Workshop on women rights and Laws, Women's Day etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

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File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

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File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

C. Any 2 of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

536

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

158

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To identify slow and advance learners at the beginning of session assessment is done which is based on performance of the students in the previous year examination. By conducting class test, seminars, internal examination, the performance of the student is evaluated. The ratio of admitted students and teacher is analysed and each teacher given the responsibility of some students so that they interact with them personally to understand their academic and personal problems.

For advance learners- are motivated to take part in inter collegiate competitions. Extra reading material and references is provided to such learner. Active students are encouraged to participate in external seminars, workshops, poster presentations organized at various levels. They are given representation in college magazines. also, they are given opportunities to take initiative in project and departmental activities.

for slow learner Queries and difficulties of slow learners are resolved through extra classes, remedial teaching is organized for them, also other efforts of discussing question banks, solving question papers in the class, providing departmental activities. Encourage them to participate in departmental activities. Special attention given on group discussions between slow and advance learners.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
536	16

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution offers a student centric learning environment. Apart from traditional methods, institution focuses on conceptual clarity with the help of new technology. Teachers elaborate on the difficult concept by demonstrating it with local context. The learning experience is upgraded by extensive use of ICT tools PPT, LCD projectors by teachers. learning is made student centric through seminar presentation, assignment, and project work. Various department conduct competitions for students to show their talent by interactive presentations games and personality assessment. Expert's lectures, workshop, fields visits and study tours are organised for the students. Different games are introduced to motivate the students to participate in the learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers reach out to the students through various technological medium and channels. Teachers use platforms such as zoom, WhatsApp, google meet, Microsoft teams for online teaching learning modules and e-books are also made available. The e-contents were uploaded on respective class WhatsApp group. The learner can see lecture recordings, videos, presentation, and notes on online platforms."

The institution inspires teachers and students to get friendly with ICT and online teaching tools. The institution availed facilities with hole basic infrastructure including two ICT enabled classrooms computers LCD projectors, overhead projector, sound system etc. The

institution. encourages teachers to attend online orientation, refreshers courses, online FDP, webinars etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

208

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment is an important parameter of the teaching-learning process. In our institution, it is robust and transparent. In this session due to covid-19 pandemic, the internal assessment like unit tests, seminars, viva-voce, practice exams were made online through google forms. As per the direction of Gondwana University, the exam mode is shifted to MCQ (multiple choice question). Special links for internal assessment were prepared by respective faculties and schedule of e-tests class assignment and are provided to the students. The institute appointed faculty wise internal examiners and entire process of internal assessment was kept transparent and time bound for effective implementation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has appointed examination committee to ensure smooth functioning of internal examination. A transparent time bound and efficient method is being followed by examination committee. As per university guidelines, chief supervisor and joint chief supervisor is appointed for conducting university exam smoothly. The college has appointed internal examiners for arts and science faculty which works under the guidance of principal. If the students have any grievances regarding internal examinations, then student must approach internal examination in charge. An application duly stating the grievances is to be submitted to the exam department. Having gone through applications the exam department forward it to the principal. The principal in consultation with faculty members takes necessary steps to resolve the grievances.

For other grievances regarding examination like. -absent remark for internal assessment or change in marks or paper revaluation, college obtains applications from the student and along with application the marks obtained by students are communicated to the university through the principal. The college strictly follows the guidelines and rules issued by university while conducting examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution is affiliated to Gondwana University, Gadchiroli. It follows the curriculum prescribed by the university. The university has designed objectives for all programmes and uploaded on the university website. The institution has prepared outcomes for programmes such as B.A. B.Sc. and M.A. and these are communicated to students and other stakeholders by displaying it on college website.

The link of syllabi of offered courses is made available on the college website. Each faculty has made course files with outcomes. This awareness of very first instance has given a generous opportunity to students for selecting the respective program of their compatibility. The course outcomes facilitate easier curriculum delivery and the teaching learning objectives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programme outcomes and course outcomes are evaluated by the institution by direct and indirect methods. In direct method, the attainments of program outcome and course outcome were assessed by unit test, home assignments, student seminars and university theory results. All these factors are used to evaluate the theoretical knowledge of the subject. The unit test, seminar, home assignments are the part of internal assessment system. Practicals and field studies were used to evaluate the practical knowledge of the subject. Oral Tests, Seminars and group discussions are used to evaluate the perception of the subjects.

In indirect method the calculation is based on data collected through surveys from current pass out students, stakeholders, Alumni etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

185

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To create an ecosystem of innovation, the teachers and students are provided with reference books and journals in the library, high speed internet and Wi-Fi. To develop the sense of research among all the students of science and arts faculty, various competitions based on different themes are organized on National Science Day like Essay, Quiz, Poster, and Speech competitions. Institution also publishes its own annual Magazine which provides an opportunity to the students to create and transfer the knowledge in the form of articles, poems. The teachers are also engaged in creating ICT based study material for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

07

File Description	Documents
URL to the research page on HEI website	nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

08

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various extension activities sensitizing the students to social issues which leads to their holistic development are as follows;

1. International literacy day
2. Covid Relief Donation Programme
3. Covid-19 Vaccination Camp
4. Cleaning Campaign at Dhanora town through Swachh Bharat Abhiyan
5. Voters Awareness Rally
6. National Aids Day
7. Liquor free Elections Workshop

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

08

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is situated in tribal region of Gadchiroli district with spacious green campus. The college has campus area of 1.75 acres. College has Arts, Science and Commerce faculties. UG courses for Arts & Science and PG courses for Arts are run by college. For

Science faculty, Practicals are conducted in batchwise as per syllabi. The college has 7 classrooms and 1 seminar hall. Classrooms in our college provide students with comfortable environment for learning. The classrooms have sufficient space as per requirement of class with well ventilation. Seminar hall is ICT enabled having facilities. LCD screen, LCD projector, green board, and CCTV camera. The classrooms are well illuminated with natural and electric light system. Benches with sufficient space for sitting of two students comfortably. Regular maintenance and cleaning of the classrooms as well as the passage area is done by peon to maintain the cleanliness.

The college library having 7900 textbooks, 795 reference books, 36 journals and e-content in the form of CDs and e-Books. Library is partially computerized using Mastersoft software.

The college has 6 laboratories for Home-Economics, Geography, Zoology, Botany, Physics, Chemistry. All are well equipped with good number of instruments. All the laboratories are designed as per the need of the subject. In chemistry lab, fire extinguisher, first aid box, and other safety aid are kept. Darkroom facility is present in the physics lab for experiments with special requirements. Basic facilities in the college campus include Staff and student parking, drinking water cooler, First Aid kit, CCTV cameras, Separate washrooms etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a large hall which is regularly used for cultural activities like various competitions, and cultural performances. The college has spacious playground for outdoor games like kabaddi, Kho-Kho, Volleyball, and Cricket. Sufficient number of sports material for various sports like badminton, volleyball, cricket, chess, instrument disc are available. Every year college students are selected at state and national level sports competitions. International yoga day celebrated every year by inviting profession personal to demonstrate various yoga asanas.

Thus, the Institution is playing key role in overall development of the students by providing facilities for cultural activities, sports, and yoga.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

876075

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College library is partially computerized using Mastersoft software. This software is used to manage all library collections like books, journals, magazines etc. Circulation of the library books stock items including issue and returns of books by students and staff is partially computerized the college library have 7900 textbooks, 36 journal subscription, and 795 reference books of various disciplines. Library have the collection of old university examination question papers, syllabus of each course of all Programmes, CDs, and e-books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.62

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9.38

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution has the uses BSNL broadband internet connection having the speed of 100 Mbps. Wi-Fi facility is made available for the students whenever required. Institution has one Seminar Hall cum classroom with LCD projector facility. The institutional website is monitored and updated frequently. Each Administrative staff is provided with computer and internet connection. User friendly online admission procedure for about thousand students is enabled by Mastersoft software from EPRS Solution Service provider. University Examinations are conducted smoothly through the special software recommended by the affiliating Gondwana university, Gadchiroli. The Management has been substantially augmenting the infrastructural support to update IT facilities in the Institution. Therefore, the Institution has well established mechanism for upgradation of IT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

4.3.2 - Number of Computers

18

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.22

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For regular maintenance and time to time purpose, the Institution has formed special Maintenance committee which look after

For regular maintenance and time to time upgradation purpose, the

college has formed special Maintenance committee which look after the physical facilities of the college. Regular cleaning and maintenance is carried out so as to provide effective environment to the student for effective learning. Purchasing committee take care of maintenance and purchasing of new physical and Academic tools, Equipments and Stationaries in Laboratories, library, sports, and classrooms etc. These committees monitor the various needs and maintenance requirements related with infrastructural and academic facilities of the institution for better curriculum delivery. Whatever the requirements needed are reported and forwarded to the principal and accordingly the same are made available. In addition, the infrastructural maintenance in the various department is taken up on the recommendation of head of respective department.

In library proper ventilation is done to maintain dry environment near bookshelves. Pest control is carried out to increase the life of valuable resources of the library. Book exhibitions are conducted in the library and books suggested by staff members are included in the library. Computers in the institution are distributed in office, library and for administrative work. Computers are provided with high-speed broadband internet. Maintenance and painting of the physical infrastructure is done as per need.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

349

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

26

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution promotes students to actively participate in various Academic, Co-curricular, Extra-curricular, IQAC activities by representing them on various committees. The Students Representative contribute to solve issues i.e. official issues, examination related issues, cocurricular activities, class-related issues, Infrastructural facilities, Girl students issues etc. It is essential to bring these issues in focus of the college administration and these must be resolved by the concerned authority. Students are represented on the various college committees such as, IQAC, Cultural Committee, Sports Committee, National Service Scheme. The Representative council was duly constituted and involvement of students was ensured in various activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has no registered Alumni association, instead having informal alumni group. The meetings of alumni are organized annually to take suggestions for quality enhancement. But during this year no such activity was took place.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision - To provide the help to tribal and rural students for their social, intellectual, physical, mental development to enhance the quality of life.

Mission - To open educational institute for tribal students, to offer an opportunity for all cornered, development of this target group and to observe all the academic activities consciously.

As per the vision and mission of the Institution, the Principal and IQAC decides the strategic plans for the academic year. This plan is discussed with and circulated to the various college committees. As per the guidelines, all committees plan out their activities. For the overall development of the students, college organizes and celebrates co-curricular and extra-curricular activities through college committees such as, Yoga Day, Literacy Day, Voter's awareness campaign and rally, tree plantation programmes, AIDS awareness, Earth Day, Marathi Language day, Science Day etc. All these activities are helpful to inculcate the quality in various aspects of life such as social, intellectual, physical, and mental development in among the students. Students are motivated to participate in all such activities organized by Institution and other Colleges, University and NGOs as well.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution focuses on the involvement of all stakeholders in various administrative committees formed under the guidance of Principal as a part of decentralization and participative management. In the beginning, the Principal forms college committees to distribute institutional academic and administrative works. Each committee composed of a chairperson and 2-3 members from teaching, non-teaching staff. Few committees have student participation also such as IQAC, Sports & Cultural Committee. These committees assigned with specific task to achieve administrative and academic goals,

such as NSS, IQAC, Women Education cell, Academic calendar, and timetable committee, Cultural and Sports Committee, etc. The committee in-charge manages the activities and keep track of co-curricular and extracurricular activities in the College. The yearly reports of the committees are collected at the end of session by the Principal.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Management believes in setting up perspective plan for quality in academic and infrastructural development. This is done by planning of long term and short-term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans. The IQAC decides the perspective plan which is to be approved in the CDC (College Development Council) meetings.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is run by Shri Saibaba Gramin Vikas Sanstha, Gadchiroli and affiliated to Gondwana University, Gadchiroli. College Development Committee (CDC) is constituted as per Maharashtra Public University Act, 2016. The CDC is a main body and acts as a link between the Management and the College. It comprises of Office Bearers of the Management, the Principal, teacher representatives, and non-teaching staff representatives. The CDC is actively involved in taking policy decisions for development of the college. Internal Quality Assurance Cell (IQAC) is considered as the think-tank of the college. It is composed as per the guidelines of NAAC. All academic,

curricular, extra-curricular, extension and developmental activities come under the purview of the IQAC. Academic Administration is headed by the Principal and is assisted by the Heads of the departments, faculty members and non-teaching staff. The overall functioning of the college is carried out smoothly and effectively with the help of different internal College-level committees dedicated to student development through academic, research, curricular, extracurricular, extension and outreach programs and activities conducted all through the academic year. Recruitment and appointments carried out as per UGC and Government of Maharashtra permissions and norms. Promotion of teachers is based on the Career Advancement Scheme (CAS) of the UGC and Government of Maharashtra. The promotion of nonteaching staff is carried out as per the Government of Maharashtra norms.

File Description	Documents
Paste link for additional information	nil
Link to Organogram of the institution webpage	nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution effectively provides several welfare schemes for all

teaching, non-teaching staff, and supporting staff. The staff can avail of loans, including emergency loans from the banks, cooperative society meeting the financial needs. For that purpose, required documentation is provided by the college. College has also availed the Group Insurance Scheme from Bank of Maharashtra to all teaching and non-teaching staff. Medical Reimbursement facility is also available for each employee. The Duty leaves also granted for all staff to participate in various professional and skill development programs. All staff members also run the Self-Help Group and raise the fund on monthly basis. This fund is given as a loan with lowest rate of interest to needy one.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The assessment of the teacher performance is done using the guidelines laid down by the UGC. Performance Based Appraisal System (PBAS) for the teachers is monitored by IQAC at institutional level. Every year Annual Performance Indicators (API) formats for PBAS are verified by IQAC. Further, IQAC encourages teachers for their promotion and placements under Career Advancement Scheme (CAS). The

proposals of promotions are sent to the university, the university appoints the selection committee/ screening committee. Then the permission for the same is sought from Joint Director of Higher Education and the date of interviews is confirmed, and the procedure of promotion is accomplished before the due date of their placements. Like the teaching staff, the college also strictly follows the systematic procedure for the appraisal of the performance of the nonteaching staff. The management has devised a mechanism for the placement and promotion of non-teaching staff.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Financial Audit: An internal financial audit is done by the Management and the Principal and an internal auditor, appointed by the College Development Committee. This year internal financial was done by C.A. Nareshkumar O. Bajaj, an appointed auditor for the institution. Every year cash book, ledgers, vouchers, fees register, bank passbooks, grant sanctioned letters, and any other relevant documents like stock registers, quotations files, and salary register are submitted to an auditor. The auditor does the annual auditing and gives the audit statement. **External Financial Audit:** Joint Director, Higher Education, Nagpur (Government of Maharashtra) verifies the internal audit done by the institution and finally, the Accountant General Office does the audit periodically.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during

the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Every year the Principal and IQAC prepare a comprehensive budget taking into consideration the financial needs of every department. The funds are allocated for developing infrastructure, purchase of laboratory requirements, books, and journals, sports goods, computers, stationery items, office equipment, etc. Income/ expenditure is closely monitored by the accounts section of the college. The budget is submitted to Management and CDC for approval. The CDC works on the requirements and decides the priorities while allotting financial resources. Quotations are obtained from the suppliers to find out the competitive prices. The lowest bidder is given the order without compromising the quality. For the construction of buildings and other structures, permission is sought from the CDC. Necessary formalities are carried out after the receipt of items like physical verification of the items by ascertaining the authenticity of the items indicated in preparation of voucher, stock entry, and issue of cheques to the concerned parties/suppliers and maintenance of record. Departmental stock is verified by the committee constituted by Principal.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC contributed for quality assurance by adopting following strategies:

- Prepared Perspective Plan incorporated in Academic calendar.
- Prepared Plan of Action for each academic year.
- Conducted meetings of IQAC to review academic activities.
- Submitted AQAR to NAAC before due dates.
- Reviewed Teaching Learning process through Syllabus Planning, and daily diaries of teachers.
- Analysed academic results of UG and PG classes for maintenance of institutional quality.
- Monitored Offline/Online Teaching-Learning and Evaluation process.
- Organised National level Webinars
- Organised University level Karate/Judo/Wu-Shu Tournaments.
- Organised National level Poster, Photography, Essay Competitions.
- Conducted Academic and Administrative Audit of the college through Gondwana University, Gadchiroli
- Submitted academic and administrative data to AISHE.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews Teaching Learning process through Daily diaries and syllabus planning submitted by each teacher. Feedback taken from the students is used to evaluate Teaching Learning process. University exam results are analysed by the IQAC and corrective measures are suggested to concerned department for the improvement. Academic and Administrative Audit is conducted through affiliating Gondwana University at the end of each academic year to evaluate the overall incremental growth of the academic departments, administrative office, and support services.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution has established Women education cell. Moto behind this is to evoke the self-awareness specially among the girl students. To promote the gender equity among the students Women Education cell of the institution celebrates International Women's Day on 8th march every year. This cell organizes various awareness and educational programmes. These Awareness programmes includes self defence training programme for girl students, celebration of International Women's Day, lectures on personal hygiene. For the safety and security of girl students Institution has provision of CCTV cameras in college campus. Institution also provides separate common room and washrooms. To solve the problems of girl students, a

special Anti-Sexual harassment committee and Anti ragging committee has been established.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The Institution has provided Dust bins for waste collection. Waste is collected regularly with the help of the non-teaching staff of the college. Paper waste is shredded and sold.

Liquid waste management: Liquid chemical wastes generated from the laboratories disposed safely.

E-Waste Management: Electronic equipments of the Institution are regularly checked for the maintenance. The non-repairable electronic waste is sold to recyclers.

Biomedical waste and radioactive wastes are not produced in the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the D. Any 1 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution always takes effort towards the keeping harmony in

cultural, regional, linguistic, and socioeconomic diversities. Along with various NGOs, the institution took initiatives in this area. After the Covid-19 Pandemic period, NSS department of the college along with NGO 'Sparsh' Gadchiroli, ran a campaign of collecting daily needs, grains, from the town and distributing it in an adopted village Kanhartola on the date 29th October 2021.

To maintain integrity of democracy during the period of local Nagar panchayat election, the institution took a step to carry out these elections in liquor free environment. For this purpose, NSS of the college in collaboration with NGO 'Mukti-Path' Gadchiroli, carried out an awareness campaign in Dhanora town on the date 15th December 2021.

The institution also played a role in the field of cultural and communal harmony by showing the involvement in three days Interstate Tribal (Adivasi) Meet at Dhanora on the date 24th December 2021. The NSS volunteers have also completed workshop on Tribal culture preservation and cultural exchange.

Every year on 27th February, Institution organizes the Marathi Language Day. On this occasion an essay competition was organized on the history, present status, and future challenges before the Marathi language.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution always tries to integrate fundamental responsibilities of citizens among the students mentioned in the constitution. To inculcate the importance of Cleanliness for better health, the college has organised cleaning campaign at Dhanora town under Swachh Bharat Abhiyan where the various of town were cleaned by students and teaches like, Session Court, Rural Hospital, Tehsil office, vegetable market, streets etc. The plastics and other materials were collected and disposed safely in Garbage recycle center of Nagar Panchayat Dhanora.

Voting is the fundamental right and duty of every citizen. However, during the elections, the percentage of voting not satisfactory. Owing to this, college has organised Voting Awareness programme on 30th November 2021. The college also celebrates the Constitution day on 26th November every year to spread awareness about fundamental duties and rights among students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	nil
Any other relevant information	nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution organizes National and international commemorative days, events, and festivals regularly. All such events, days, and festivals are as follows;

15th August: National Independence Day celebrated with Tree Plantation

5th September: Teachers Day

8th September: International Literacy Day

2nd of October: Mahatma Gandhi and Lal Bahadur Shastri birth anniversary

15th October: The birth anniversary of Missile Man of India, former President Dr. A.P. J. Abdul Kalam with Tree Plantation.

26th November: Constitution Day

1st December: International AIDS day by organizing talk on AIDS, by Ms. Walke, Counsellor from Rural Hospital, Dhanora

6th December: Bharatratna Dr. Babasaheb Ambedkar Death Anniversary

10th December: International Human Rights Day

3rd January: Kranti Jyoti Savitribai Fule Birth Anniversary

23rd January: Netaji Subhashchandra Bose Birth Anniversary as 'Parakram Din'

26th January: Republic Day

27th February: Kusumagraj (Famous Marathi Poet) Birth Anniversary as 'Marathi Language Day' celebrated with Essay Competition.

28th February: National Science Day

11th April: Mahatma Jyotiba Fule Birth anniversary

14th April: Bharatratna Dr. Babasaheb Ambedkar 'the Architect of Indian Constitution' Birth Anniversary celebrated with organizing Quiz Competition.

28th April: Mahatma Jyotiba Fule Death anniversary

26th June: Chhatrapati Shahu Maharaj Birth anniversary

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of the Practice: Self Defence Training for Girl Students

Objective of the Practice: To develop the sense of Self-Empowerment and Self-protection in critical Situation.

The context: It is need of an to train girls properly so one can keep themselves safe in any critical conditions.

The Practice: The training included the demonstration and practice of basic steps and moves of karate and lathi.

Evidence of Success: Most participant girls are from remote and tribal area who actively participated in this training.

Problem: Nill

Best Practice 2

Title of the Practice: Legal Empowerment of Women

Objectives: To aware the girls about the Constitutional laws and provisions for women

The Context: Women are victims of various kind of exploitation just because of the lack of knowledge of legal rights. It is, therefore, necessary to empower the girls legally.

The Practice: The resource person for this conference Ms. Shivkanya Kadam, guided the audience on various constitutional and legal rights and powers given to women. She explained constitutional

empowerment of Women, Women empowerment under Family laws, Labour laws, and Criminal laws, right to property, Government Schemes.

Evidence of Success: Maximum girls actively participated in the conference.

Problems: Interrupted internet connection.

File Description	Documents
Best practices in the Institutional website	https://sjspmcollege.org/best-practices/
Any other relevant information	nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution always focuses on the community service through social and environmental awareness programmes as a part of its Vision and Mission. The main aim of the institution is to provide an opportunity of higher education along with sense of social and environmental responsibility to students of this area. Therefore, various environment related activities were conducted. One of such activity that is regularly taken as a part of mission is the 'plantation programme.' College conducts Plantations on national festivals like Independence Day, Republic Day, birth, and death anniversaries of national personalities. NSS department actively plays an important role in such campaigns. NSS volunteers, under the guidance of Programme officer, organizes environmental awareness and rallies. Various social activities such as awareness about cleanliness, health, donations are also conducted by the institution. The Institution gives priority to Women empowerment at various levels. Therefore, the related activities such as guidance about health and hygiene, self- defence trainings, legal empowerment etc. are carried out.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curricular and co-curricular activities are planned in the academic calendar to achieve the set outcomes. Since the college is affiliated to Gondwana University, Gadchiroli (Maharashtra), IQAC and Academic Plan committee prepares the academic calendar of the year as per the guidelines of university and informs the time table committee to prepare a time-table. The time table committee designs the time table for all the programs. The Class Timetable is displayed on the notice board. The college run various UG and PG programs designed by Gondwana University, Gadchiroli the curriculum for which is designed and approved by Board of Studies of the university. According to the distribution of courses, individual teachers prepare their lecture plan for the entire theory and practical course. The teaching plans are recorded in Academic Diary which contains information such as Personal timetable, Academic planning, subjects taught and daily teaching details. Academic diary is maintained by all the teachers and monitored by the principal.

College Faculty members always participate in the syllabus upgradation and restructuring workshops organized by university. Different ICT and library resources are constantly utilized for an effective curriculum delivery and teaching-learning process. Issues related teaching-learning process are discussed in the staff meeting held regularly by the IQAC and Principal. Thus, curriculum delivery is planned, effectively implemented, and documented by all the faculty members.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute is affiliated to Gondwana University Gadchiroli. At

beginning of every academic year, university publishes an Academic calendar, which includes start and end dates of the semester and examination schedule.

In the beginning of the academic session, the institution prepares academic calendar based on the guidelines of Gondwana University Gadchiroli. This containing the information of the schedule of the teaching- learning process, working days and holidays, exam dates and schedule of various co-curricular and extracurricular activities to be organized during the academic year. The academic calendar is published on institutional website.

For the transparent and effective CIE, teachers conduct seminars, unit test, home-assignments etc. Head of the institution monitors the internal evaluation process throughout the year. At the end of academic year concerning teachers submit the internal evaluation marks of the students as College Assessment (CA) marks to the online university portal and the record of the same is maintained in the respective departments

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sjspmcollege.org/session-2021-22/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution, encourages boys and girls to participate in extracurricular and co-curricular activities. The NSS and other committees organizes events such as anniversaries of national figures, Yoga Day, Tree plantations etc. to promote and inculcate human values among the students. Our parent university has made Environmental Studies as a compulsory credit course for B.A. First Year and B.Sc. Second Year. In the course study, students get introduced to Ecology, Ecosystem, Natural Resource Conservation and Management, Biodiversity conservation and learn Environmental Pollution Control Technology. The Ethics to be followed by students are stated in Code of Conduct for students. The Code of conduct of the staff members has also been codified as a document.

Gender awareness and sensitization occurs in the curriculum of social sciences and humanities. The Institute ensures safe and secure environment for girl students through Discipline Committee, Sexual Harassment Prevention Committee, Internal Grievance Committee and activities like Woman Empowerment, Training for Self Defence, Workshop on women rights and Laws, Women's Day etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

536

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

158

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To identify slow and advance learners at the beginning of session assessment is done which is based on performance of the students in the previous year examination. By conducting class test, seminars, internal examination, the performance of the student is evaluated. The ratio of admitted students and teacher is analysed and each teacher given the responsibility of some students so that they interact with them personally to understand their academic and personal problems.

For advance learners- are motivated to take part in inter collegiate competitions. Extra reading material and references is provided to such learner. Active students are encouraged to participate in external seminars, workshops, poster presentations organized at various levels. They are given representation in college magazines. also, they are given opportunities to take initiative in project and departmental activities.

for slow learner Queries and difficulties of slow learners are resolved through extra classes, remedial teaching is organized for them, also other efforts of discussing question banks, solving question papers in the class, providing departmental activities. Encourage them to participate in departmental activities. Special attention given on group discussions between slow and advance learners.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
536	16

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution offers a student centric learning environment. Apart from traditional methods, institution focuses on conceptual clarity with the help of new technology. Teachers elaborate on the difficult concept by demonstrating it with local context. The learning experience is upgraded by extensive use of ICT tools PPT, LCD projectors by teachers. learning is made student centric through seminar presentation, assignment, and project work. Various department conduct competitions for students to show their talent by interactive presentations games and personality assessment. Expert's lectures, workshop, fields visits and study tours are organised for the students. Different games are introduced to motivate the students to participate in the learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers reach out to the students through various technological medium and channels. Teachers use platforms such as zoom, WhatsApp, google meet, Microsoft teams for online teaching learning modules and e-books are also made available. The e-contents were uploaded on respective class WhatsApp group. The learner can see lecture recordings, videos, presentation, and notes on online platforms."

The institution inspires teachers and students to get friendly with ICT and online teaching tools. The institution availed

facilities with hole basic infrastructure including two ICT enabled classrooms computers LCD projectors, overhead projector, sound system etc. The institution. encourages teachers to attend online orientation, refreshers courses, online FDP, webinars etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

208

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment is an important parameter of the teaching-learning process. In our institution, it is robust and transparent. In this session due to covid-19 pandemic, the internal assessment like unit tests, seminars, viva-voce, practice exams were made online through google forms. As per the direction of Gondwana University, the exam mode is shifted to MCQ (multiple choice question). Special links for internal assessment were prepared by respective faculties and schedule of e-tests class assignment and are provided to the students. The institute appointed faculty wise internal examiners and entire process of internal assessment was kept transparent and time bound for effective implementation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has appointed examination committee to ensure smooth functioning of internal examination. A transparent time bound and efficient method is being followed by examination committee. As per university guidelines, chief supervisor and joint chief supervisor is appointed for conducting university exam smoothly. The college has appointed internal examiners for arts and science faculty which works under the guidance of principal. If the students have any grievances regarding internal examinations, then student must approach internal examination in charge. An application duly stating the grievances is to be submitted to the exam department. Having gone through applications the exam department forward it to the principal. The principal in consultation with faculty members takes necessary steps to resolve the grievances.

For other grievances regarding examination like. -absent remark for internal assessment or change in marks or paper revaluation, college obtains applications from the student and along with application the marks obtained by students are communicated to the university through the principal. The college strictly follows the guidelines and rules issued by university while conducting examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution is affiliated to Gondwana University, Gadchiroli. It follows the curriculum prescribed by the university. The university has designed objectives for all programmes and

uploaded on the university website. The institution has prepared outcomes for programmes such as B.A. B.Sc. and M.A. and these are communicated to students and other stakeholders by displaying it on college website. The link of syllabi of offered courses is made available on the college website. Each faculty has made course files with outcomes. This awareness of very first instance has given a generous opportunity to students for selecting the respective program of their compatibility. The course outcomes facilitate easier curriculum delivery and the teaching learning objectives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programme outcomes and course outcomes are evaluated by the institution by direct and indirect methods. In direct method, the attainments of program outcome and course outcome were assessed by unit test, home assignments, student seminars and university theory results. All these factors are used to evaluate the theoretical knowledge of the subject. The unit test, seminar, home assignments are the part of internal assessment system. Practicals and field studies were used to evaluate the practical knowledge of the subject. Oral Tests, Seminars and group discussions are used to evaluate the perception of the subjects.

In indirect method the calculation is based on data collected through surveys from current pass out students, stakeholders, Alumni etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

185

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To create an ecosystem of innovation, the teachers and students are provided with reference books and journals in the library, high speed internet and Wi-Fi. To develop the sense of research among all the students of science and arts faculty, various competitions based on different themes are organized on National Science Day like Essay, Quiz, Poster, and Speech competitions. Institution also publishes its own annual Magazine which provides an opportunity to the students to create and transfer the knowledge in the form of articles, poems. The teachers are also engaged in creating ICT based study material for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

07

File Description	Documents
URL to the research page on HEI website	nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

08	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various extension activities sensitizing the students to social issues which leads to their holistic development are as follows;

1. International literacy day
2. Covid Relief Donation Programme
3. Covid-19 Vaccination Camp
4. Cleaning Campaign at Dhanora town through Swachh Bharat Abhiyan
5. Voters Awareness Rally
6. National Aids Day
7. Liquor free Elections Workshop

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

08

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is situated in tribal region of Gadchiroli district with spacious green campus. The college has campus area of 1.75 acres. College has Arts, Science and Commerce faculties. UG courses for Arts & Science and PG courses for Arts are run by college. For Science faculty, Practicals are conducted in batchwise as per syllabi. The college has 7 classrooms and 1 seminar hall. Classrooms in our college provide students with comfortable environment for learning. The classrooms have sufficient space as per requirement of class with well ventilation. Seminar hall is ICT enabled having facilities. LCD screen, LCD projector, green board, and CCTV camera. The classrooms are well illuminated with natural and electric light system. Benches with sufficient space for sitting of two students comfortably. Regular maintenance and cleaning of the classrooms as well as the passage area is done by peon to maintain the cleanliness.

The college library having 7900 textbooks, 795 reference books, 36 journals and e-content in the form of CDs and e-Books. Library is partially computerized using Mastersoft software.

The college has 6 laboratories for Home-Economics, Geography, Zoology, Botany, Physics, Chemistry. All are well equipped with good number of instruments. All the laboratories are designed as per the need of the subject. In chemistry lab, fire extinguisher, first aid box, and other safety aid are kept. Darkroom facility is present in the physics lab for experiments with special requirements. Basic facilities in the college campus include Staff and student parking, drinking water cooler, First Aid kit,

CCTV cameras, Separate washrooms etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a large hall which is regularly used for cultural activities like various competitions, and cultural performances. The college has spacious playground for outdoor games like kabaddi, Kho-Kho, Volleyball, and Cricket. Sufficient number of sports material for various sports like badminton, volleyball, cricket, chess, instrument disc are available. Every year college students are selected at state and national level sports competitions. International yoga day celebrated every year by inviting profession personal to demonstrate various yoga asanas.

Thus, the Institution is playing key role in overall development of the students by providing facilities for cultural activities, sports, and yoga.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

876075

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College library is partially computerized using Mastersoft software. This software is used to manage all library collections like books, journals, magazines etc. Circulation of the library books stock items including issue and returns of books by students and staff is partially computerized the college library have 7900 textbooks, 36 journal subscription, and 795 reference books of various disciplines. Library have the collection of old university examination question papers, syllabus of each course of all Programmes, CDs, and e-books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.62

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9.38

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution has the uses BSNL broadband internet connection having the speed of 100 Mbps. Wi-Fi facility is made available for the students whenever required. Institution has one Seminar Hall cum classroom with LCD projector facility. The institutional website is monitored and updated frequently. Each Administrative staff is provided with computer and internet connection. User friendly online admission procedure for about thousand students is enabled by Mastersoft software from EPRS Solution Service provider. University Examinations are conducted smoothly through the special software recommended by the affiliating Gondwana university, Gadchiroli. The Management has been substantially augmenting the infrastructural support to update IT facilities in the Institution. Therefore, the Institution has well established mechanism for upgradation of IT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

4.3.2 - Number of Computers

18

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.22

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For regular maintenance and time to time purpose, the Institution has formed special Maintenance committee which look after

For regular maintenance and time to time upgradation purpose, the college has formed special Maintenance committee which look after the physical facilities of the college. Regular cleaning and maintenance is carried out so as to provide effective environment to the student for effective learning. Purchasing committee take care of maintenance and purchasing of new physical and Academic tools, Equipments and Stationaries in Laboratories, library, sports, and classrooms etc. These committees monitor the various needs and maintenance requirements related with infrastructural and academic facilities of the institution for better curriculum delivery. Whatever the requirements needed are reported and forwarded to the principal and accordingly the same are made available. In addition, the infrastructural maintenance in the

various department is taken up on the recommendation of head of respective department.

In library proper ventilation is done to maintain dry environment near bookshelves. Pest control is carried out to increase the life of valuable resources of the library. Book exhibitions are conducted in the library and books suggested by staff members are included in the library. Computers in the institution are distributed in office, library and for administrative work. Computers are provided with high-speed broadband internet. Maintenance and painting of the physical infrastructure is done as per need.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

349

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

26

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution promotes students to actively participate in various Academic, Co-curricular, Extra-curricular, IQAC activities by representing them on various committees. The Students Representative contribute to solve issues i.e. official issues, examination related issues, cocurricular activities, class-related issues, Infrastructural facilities, Girl students issues etc. It is essential to bring these issues in focus of the college administration and these must be resolved by the concerned authority. Students are represented on the various college committees such as, IQAC, Cultural Committee, Sports Committee, National Service Scheme. The Representative council was duly constituted and involvement of students was ensured in various activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has no registered Alumni association, instead having informal alumni group. The meetings of alumni are organized annually to take suggestions for quality enhancement. But during this year no such activity was took place.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision - To provide the help to tribal and rural students for their social, intellectual, physical, mental development to enhance the quality of life.

Mission - To open educational institute for tribal students, to offer an opportunity for all cornered, development of this target group and to observe all the academic activities consciously.

As per the vision and mission of the Institution, the Principal and IQAC decides the strategic plans for the academic year. This plan is discussed with and circulated to the various college committees. As per the guidelines, all committees plan out their activities. For the overall development of the students, college organizes and celebrates co-curricular and extra-curricular activities through college committees such as, Yoga Day, Literacy Day, Voter's awareness campaign and rally, tree plantation programmes, AIDS awareness, Earth Day, Marathi Language day, Science Day etc. All these activities are helpful to inculcate the quality in various aspects of life such as social, intellectual, physical, and mental development in among the students. Students are motivated to participate in all such activities organized by Institution and other Colleges, University and NGOs as well.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution focuses on the involvement of all stakeholders in various administrative committees formed under the guidance of Principal as a part of decentralization and participative management. In the beginning, the Principal forms college committees to distribute institutional academic and administrative works. Each committee composed of a chairperson and 2-3 members from teaching, non-teaching staff. Few committees have student participation also such as IQAC, Sports & Cultural Committee. These committees assigned with specific task to achieve administrative and academic goals, such as NSS, IQAC, Women Education cell, Academic calendar, and timetable committee, Cultural and Sports Committee, etc. The committee in-charge manages the activities and keep track of co-curricular and extracurricular activities in the College. The yearly reports of the committees are collected at the end of session by the Principal.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Management believes in setting up perspective plan for quality in academic and infrastructural development. This is done by planning of long term and short-term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans. The IQAC decides the perspective plan which is to be approved in the CDC (College Development Council) meetings.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is run by Shri Saibaba Gramin Vikas Sanstha, Gadchiroli and affiliated to Gondwana University, Gadchiroli. College Development Committee (CDC) is constituted as per Maharashtra Public University Act, 2016. The CDC is a main body and acts as a link between the Management and the College. It comprises of Office Bearers of the Management, the Principal, teacher representatives, and non-teaching staff representatives. The CDC is actively involved in taking policy decisions for development of the college. Internal Quality Assurance Cell (IQAC) is considered as the think-tank of the college. It is composed as per the guidelines of NAAC. All academic, curricular, extra-curricular, extension and developmental activities come under the purview of the IQAC. Academic Administration is headed by the Principal and is assisted by the Heads of the departments, faculty members and non-teaching staff. The overall functioning

of the college is carried out smoothly and effectively with the help of different internal College-level committees dedicated to student development through academic, research, curricular, extracurricular, extension and outreach programs and activities conducted all through the academic year. Recruitment and appointments carried out as per UGC and Government of Maharashtra permissions and norms. Promotion of teachers is based on the Career Advancement Scheme (CAS) of the UGC and Government of Maharashtra. The promotion of nonteaching staff is carried out as per the Government of Maharashtra norms.

File Description	Documents
Paste link for additional information	nil
Link to Organogram of the institution webpage	nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution effectively provides several welfare schemes for all teaching, non-teaching staff, and supporting staff. The staff can avail of loans, including emergency loans from the banks, cooperative society meeting the financial needs. For that purpose, required documentation is provided by the college.

College has also availed the Group Insurance Scheme from Bank of Maharashtra to all teaching and non-teaching staff. Medical Reimbursement facility is also available for each employee. The Duty leaves also granted for all staff to participate in various professional and skill development programs. All staff members also run the Self-Help Group and raise the fund on monthly basis. This fund is given as a loan with lowest rate of interest to needy one.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The assessment of the teacher performance is done using the guidelines laid down by the UGC. Performance Based Appraisal System (PBAS) for the teachers is monitored by IQAC at institutional level. Every year Annual Performance Indicators

(API) formats for PBAS are verified by IQAC. Further, IQAC encourages teachers for their promotion and placements under Career Advancement Scheme (CAS). The proposals of promotions are sent to the university, the university appoints the selection committee/ screening committee. Then the permission for the same is sought from Joint Director of Higher Education and the date of interviews is confirmed, and the procedure of promotion is accomplished before the due date of their placements. Like the teaching staff, the college also strictly follows the systematic procedure for the appraisal of the performance of the nonteaching staff. The management has devised a mechanism for the placement and promotion of non-teaching staff.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Financial Audit: An internal financial audit is done by the Management and the Principal and an internal auditor, appointed by the College Development Committee. This year internal financial was done by C.A. Nareshkumar O. Bajaj, an appointed auditor for the institution. Every year cash book, ledgers, vouchers, fees register, bank passbooks, grant sanctioned letters, and any other relevant documents like stock registers, quotations files, and salary register are submitted to an auditor. The auditor does the annual auditing and gives the audit statement. **External Financial Audit:** Joint Director, Higher Education, Nagpur (Government of Maharashtra) verifies the internal audit done by the institution and finally, the Accountant General Office does the audit periodically.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Every year the Principal and IQAC prepare a comprehensive budget taking into consideration the financial needs of every department. The funds are allocated for developing infrastructure, purchase of laboratory requirements, books, and journals, sports goods, computers, stationery items, office equipment, etc. Income/ expenditure is closely monitored by the accounts section of the college. The budget is submitted to Management and CDC for approval. The CDC works on the requirements and decides the priorities while allotting financial resources. Quotations are obtained from the suppliers to find out the competitive prices. The lowest bidder is given the order without compromising the quality. For the construction of buildings and other structures, permission is sought from the CDC. Necessary formalities are carried out after the receipt of items like physical verification of the items by ascertaining the authenticity of the items indicated in preparation of voucher, stock entry, and issue of cheques to the concerned parties/suppliers and maintenance of record. Departmental stock is verified by the committee constituted by Principal.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC contributed for quality assurance by adopting following strategies:

- Prepared Perspective Plan incorporated in Academic calendar.
- Prepared Plan of Action for each academic year.
- Conducted meetings of IQAC to review academic activities.
- Submitted AQAR to NAAC before due dates.
- Reviewed Teaching Learning process through Syllabus Planning, and daily diaries of teachers.
- Analysed academic results of UG and PG classes for maintenance of institutional quality.
- Monitored Offline/Online Teaching-Learning and Evaluation process.
- Organised National level Webinars
- Organised University level Karate/Judo/Wu-Shu Tournaments.
- Organised National level Poster, Photography, Essay Competitions.
- Conducted Academic and Administrative Audit of the college through Gondwana University, Gadchiroli
- Submitted academic and administrative data to AISHE.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews Teaching Learning process through Daily diaries and syllabus planning submitted by each teacher. Feedback taken from the students is used to evaluate Teaching Learning process. University exam results are analysed by the IQAC and corrective measures are suggested to concerned department for the improvement. Academic and Administrative Audit is conducted through affiliating Gondwana University at the end of each academic year to evaluate the overall incremental growth of the academic departments, administrative office, and support

services.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution has established Women education cell. Moto behind this is to evoke the self-awareness specially among the girl students. To promote the gender equity among the students Women Education cell of the institution celebrates International Women's Day on 8th march every year. This cell organizes various awareness and educational programmes. These Awareness programmes includes self defence training programme for girl students, celebration of International Women's Day, lectures on personal

hygiene. For the safety and security of girl students Institution has provision of CCTV cameras in college campus. Institution also provides separate common room and washrooms. To solve the problems of girl students, a special Anti-Sexual harassment committee and Anti ragging committee has been established.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The Institution has provided Dust bins for waste collection. Waste is collected regularly with the help of the non-teaching staff of the college. Paper waste is shredded and sold.

Liquid waste management: Liquid chemical wastes generated from the laboratories disposed safely.

E-Waste Management: Electronic equipments of the Institution are regularly checked for the maintenance. The non-repairable electronic waste is sold to recyclers.

Biomedical waste and radioactive wastes are not produced in the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit
2. Energy audit
3.Environment audit
4.Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution always takes effort towards the keeping harmony in cultural, regional, linguistic, and socioeconomic diversities. Along with various NGOs, the institution took initiatives in this area. After the Covid-19 Pandemic period, NSS department of the college along with NGO 'Sparsh' Gadchiroli, ran a campaign of collecting daily needs, grains, from the town and distributing it in an adopted village Kanhartola on the date 29th October 2021.

To maintain integrity of democracy during the period of local Nagar panchayat election, the institution took a step to carry out these elections in liquor free environment. For this purpose, NSS of the college in collaboration with NGO 'Mukti-Path' Gadchiroli, carried out an awareness campaign in Dhanora town on the date 15th December 2021.

The institution also played a role in the field of cultural and communal harmony by showing the involvement in three days Interstate Tribal (Adivasi) Meet at Dhanora on the date 24th December 2021. The NSS volunteers have also completed workshop on Tribal culture preservation and cultural exchange.

Every year on 27th February, Institution organizes the Marathi Language Day. On this occasion an essay competition was organized on the history, present status, and future challenges before the Marathi language.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution always tries to integrate fundamental responsibilities of citizens among the students mentioned in the constitution. To inculcate the importance of Cleanliness for better health, the college has organised cleaning campaign at Dhanora town under Swachh Bharat Abhiyan where the various of

town were cleaned by students and teaches like, Session Court, Rural Hospital, Tehsil office, vegetable market, streets etc. The plastics and other materials were collected and disposed safely in Garbage recycle center of Nagar Panchayat Dhanora.

Voting is the fundamental right and duty of every citizen. However, during the elections, the percentage of voting not satisfactory. Owing to this, college has organised Voting Awareness programme on 30th November 2021. The college also celebrates the Constitution day on 26th November every year to spread awareness about fundamental duties and rights among students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	nil
Any other relevant information	nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution organizes National and international commemorative days, events, and festivals regularly. All such events, days, and festivals are as follows;

15th August: National Independence Day celebrated with Tree Plantation

5th September: Teachers Day

8th September: International Literacy Day

2nd of October: Mahatma Gandhi and Lal Bahadur Shastri birth anniversary

15th October: The birth anniversary of Missile Man of India, former President Dr. A.P. J. Abdul Kalam with Tree Plantation.

26th November: Constitution Day

1st December: International AIDS day by organizing talk on AIDS, by Ms. Walke, Counsellor from Rural Hospital, Dhanora

6th December: Bharatratna Dr. Babasaheb Ambedkar Death Anniversary

10th December: International Human Rights Day

3rd January: Kranti Jyoti Savitribai Fule Birth Anniversary

23rd January: Netaji Subhashchandra Bose Birth Anniversary as 'Parakram Din'

26th January: Republic Day

27th February: Kusumagraj (Famous Marathi Poet) Birth Anniversary as 'Marathi Language Day' celebrated with Essay Competition.

28th February: National Science Day

11th April: Mahatma Jyotiba Fule Birth anniversary

14th April: Bharatratna Dr. Babasaheb Ambedkar 'the Architect of Indian Constitution' Birth Anniversary celebrated with organizing

Quiz Competition.

28th April: Mahatma Jyotiba Fule Death anniversary

26th June: Chhatrapati Shahu Maharaj Birth anniversary

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of the Practice: Self Defence Training for Girl Students

Objective of the Practice: To develop the sense of Self-Empowerment and Self-protection in critical Situation.

The context: It is need of an to train girls properly so one can keep themselves safe in any critical conditions.

The Practice: The training included the demonstration and practice of basic steps and moves of karate and lathi.

Evidence of Success: Most participant girls are from remote and tribal area who actively participated in this training.

Problem: Nill

Best Practice 2

Title of the Practice: Legal Empowerment of Women

Objectives: To aware the girls about the Constitutional laws and provisions for women

The Context: Women are victims of various kind of exploitation just because of the lack of knowledge of legal rights. It is, therefore, necessary to empower the girls legally.

The Practice: The resource person for this conference Ms. Shivkanya Kadam, guided the audience on various constitutional and legal rights and powers given to women. She explained constitutional empowerment of Women, Women empowerment under Family laws, Labour laws, and Criminal laws, right to property, Government Schemes.

Evidence of Success: Maximum girls actively participated in the conference.

Problems: Interrupted internet connection.

File Description	Documents
Best practices in the Institutional website	https://sjspmcollege.org/best-practices/
Any other relevant information	nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution always focuses on the community service through social and environmental awareness programmes as a part of its Vision and Mission. The main aim of the institution is to provide an opportunity of higher education along with sense of social and environmental responsibility to students of this area. Therefore, various environment related activities were conducted. One of such activity that is regularly taken as a part of mission is the 'plantation programme.' College conducts Plantations on national festivals like Independence Day, Republic Day, birth, and death anniversaries of national personalities. NSS department actively plays an important role in such campaigns. NSS volunteers, under the guidance of Programme officer, organizes environmental awareness and rallies. Various social activities such as awareness about cleanliness, health, donations are also conducted by the institution. The Institution gives priority to Women empowerment at various levels. Therefore, the related activities such as guidance about health and hygiene, self- defence trainings, legal empowerment etc. are carried out.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To Increase in ICT facilities in the Institution.
- To promote research culture among teachers and students
- To subscribe new e-journals and e-books for library and purchase new books.
- To upgrade of Library facilities.
- To organize seminars, workshops, webinars, and conferences.
- To organize Sports Competition
- To participate in various workshops and seminars for the effective implementation of NEP 2020.
- To organise activities through MOU's.
- To organize various cultural programmes.